

**Private Event Reservation Form**

Please complete all information so that we can accurately respond to your request.

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| --- |
| Event Information |

|  |  |
| --- | --- |
| Name / Type of Event |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Event Details |  |  |  |  |  |
|  | *Date (s)* |  | *Start / End Time* |  | *# People* |
| Special Requests |  |  |  |  |  |
|  | *Room/Floor Request* |  | *Table & Food Layout* |  | *Entertainment* |

*A guaranteed count of the guests attending your function will be required at least two prior to your event date.*

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| Service Requests |

### Bar / Beverage (Axemann Brewery)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Open Bar (one tab)** |  | **Drink Tickets (#\_\_\_/person)** |  | **Cash Bar (paid by individuals)** |
|  | * Beer
 |  | * Beer
 |  |  |
|  | * Wine
 |  | * Wine
 |  |  |
|  | * Cocktails
 |  | * Cocktails
 |  |  |
|  | * Soda/Water
 |  | * Soda/Water
 |  |  |
|  |  |  |  |  |  |
|  | **Special Requests:** |  |
|  |  |  |

Will there be any guests under the age of 21? [ ]  Yes [ ] No

### Food (Blonde Bistro Catering)

*Please provide general preferences for food service, and the Blonde Bistro will follow up to help plan your menu.*

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Breakfast/Brunch** |  | **Lunch** |  | **Appetizers** |  | **Dinner** |  | **Dessert** |
|  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |

Will there be any dietary restrictions? [ ]  Yes [ ] No

|  |  |  |
| --- | --- | --- |
|  | **Special Requests:** |  |
|  |  |  |

### Presentation / Meeting Accommodations

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Speaker Podium |  | Projector |  | Wifi (available no charge) |
|  |  |  |  |  |  |
|  | Microphone |  | Screen |  | Other |
|  |  |  |  |  |  |
|  | Specific Requests: |  |  |  |  |
|  |  |  |  |  |  |

### Please provide any additional information about the requirements and expectations for your event:

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| Contact and Contract Information |

Once your final selections have been made, a proposal for the room reservation, bar service, and food menu will be prepared and sent to you, which will cover all details as discussed for your review.

Prices are guaranteed 60 days prior to your event (unless otherwise noted at booking). Beyond this time all prices are subject to change.

|  |  |
| --- | --- |
| Client/Contact Name |  |
|  |  |
| Email Address  |  |
|  |  |
| Phone Number |  |

|  |  |
| --- | --- |
| Date Submitted |  |

*Please email this completed form to* *events@axemannbrewery.com*

**Note: Submission of this form is not a confirmation of your reservation.**

An event coordinator will contact you to confirm date, time, and logistics within 48 hours of receipt.

*Thank you for considering Axemann Brewery & Blonde Bistro for your event!*